



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

Northwest Regional Office • 3190 160th Ave SE • Bellevue, WA 98008-5452 • 425-649-7000
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July 25, 2012

Doug Connelly
8154 Comox Road
Blaine, Washington 98230

**RE: Water Quality Certification Order #9377 for U.S. Army Corps of Engineers
Nationwide Permit #39 - NWS-2010-899, Hughes Avenue Commercial Development
Project, City of Blaine, Whatcom County, Washington**

Dear Mr. Connelly:

On July 30, 2010, Doug Connelly submitted a Joint Aquatic Resource Permit Application (JARPA) to the Department of Ecology (Ecology) for a Section 401 Water Quality Certification (401 Certification) under the federal Clean Water Act for the above-referenced project.

On behalf of the State of Washington, Ecology certifies that the work described in the JARPA and the public notice complies with applicable provisions of Sections 301, 302, 303, 306 and 307 of the Clean Water Act, as amended, and applicable state laws. This certification is subject to the conditions contained in the enclosed Order, which you should read and understand prior to starting construction. Please make sure to send back the signed copies of Attachment A in this Order prior to construction of the project site and mitigation sites.

If you have any questions, please contact Susan Meyer at (425) 649-7168. The enclosed Order may be appealed by following the procedures described in the Order.

Sincerely,

Erik Stockdale, Unit Supervisor
Northwest Regional Office
Shorelands and Environmental Assistance Program

ES:sdm:cja

Enclosure

By certified mail: 7011 0470 0003 3720 9800

ecc: Randel Perry, U.S. Army Corps of Engineers
Alex Wenger, City of Blaine
Lyn Morgan-Hill, Whatcom County
Katrina Jackson, Northwest Wetlands Consulting, LLC
Doug Campbell, APC Engineers

Susan Meyer, Ecology/NWRO
Loree' Randall, Ecology/HQ
Mak Kaufman, Ecology/BFO
ecyrefedpermits@ecy.wa.gov



IN THE MATTER OF GRANTING A)	ORDER # 9377
WATER QUALITY)	Corps Reference #NWS-2010-899
CERTIFICATION TO)	Nationwide Permit #39
Doug Connelly)	Hughes Avenue Commercial Project; Wetlands,
in accordance with 33 U.S.C. 1341)	City of Blaine, Whatcom County, Washington.
(FWPCA § 401), RCW 90.48.120, RCW)	
90.48.260 and Chapter 173-201A WAC)	

TO: Doug Connelly
8154 Comox Road
Blaine, Washington 98230

On July 30, 2010, Doug Connelly submitted a Joint Aquatic Resources Permit Application (JARPA) to the Department of Ecology (Ecology) for a Section 401 Water Quality Certification. A public notice regarding the request was distributed by Ecology for the above-referenced project pursuant to the provisions of Chapter 173-225 WAC on May 2, 2012.

The Hughes Avenue Commercial Project involves filling 0.40 acres of Category III wetlands to construct retail, office, and storage pads for future development, as well as truck parking and truck/trailer storage areas. A through-road will be installed on the property to access various locations on the site. Wetland mitigation includes both onsite and offsite wetland creation of 0.4 acres of wetlands, enhancement of 1.61 acres of existing degraded wetland and preservation of 0.4 acres of higher functioning forested wetland.

The project is located at Peace Portal Way and Hughes Avenue intersection, City of Blaine, Whatcom County, Washington, in wetlands, Section 6, T. 40N, R. 1E, WRIA 1.

AUTHORITIES:

In exercising authority under 33 U.S.C. § 1341, RCW 90.48.120, and RCW 90.48.260, Ecology has examined this application pursuant to the following:

1. Conformance with applicable water quality-based, technology-based, and toxic or pretreatment effluent limitations as provided under 33 U.S.C. §§ 1311, 1312, 1313, 1316, and 1317 (FWPCA §§ 301, 302, 303, 306 and 307);
2. Conformance with the state water quality standards contained in Chapter 173-201A WAC and authorized by 33 U.S.C. § 1313 and by Chapter 90.48 RCW, and with other applicable state laws; and
3. Conformance with the provision of using all known, available and reasonable methods to prevent and control pollution of state waters as required by RCW 90.48.010.

WATER QUALITY CERTIFICATION CONDITIONS:

Through issuance of this Order, Ecology certifies that it has reasonable assurance that the activity as proposed and conditioned will be conducted in a manner that will not violate applicable water quality standards and other appropriate requirements of state law. In view of the foregoing and in accordance with 33 U.S.C. § 1341, RCW 90.48.120, RCW 90.48.260 Chapter 173-200 WAC and Chapter 173-201A WAC, water quality certification is granted to the Applicant subject to the conditions within this Order.

Certification of this proposal does not authorize the Applicant to exceed applicable state water quality standards (Chapter 173-201A WAC), ground water standards (Chapter 173-200 WAC) or sediment quality standards (Chapter 173-204 WAC). Furthermore, nothing in this certification shall absolve the Applicant from liability for contamination and any subsequent cleanup of surface waters, ground waters or sediments occurring as a result of project construction or operations.

A. General Conditions:

- A1. For purposes of this Order, the term "Applicant" shall mean Doug Connelly and its agents, assignees and contractors.
- A2. For purposes of this Order, all submittals required by its conditions shall be sent to Ecology's Northwest Regional Office, Attn: Susan Meyer, 3190 160th Avenue SE, Bellevue, WA 98008-5452. **Any submittals shall reference Order #9377 and Corps Reference #NWS-2010-899.**
- A3. Work authorized by this Order is limited to the work described in the JARPA received by Ecology on July 30, 2010. The Applicant will be out of compliance with this Order and must reapply with an updated application if the information contained in the JARPA is voided by subsequent changes to the project not authorized by this Order.
- A4. Within 30 days of receipt of an updated JARPA, Ecology will determine if the revised project requires a new water quality certification and public notice or if a modification to this Order is required.
- A5. Copies of this Order shall be kept on the job site and readily available for reference by Ecology personnel, the construction superintendent, construction managers and lead workers, and state and local government inspectors.
- A6. The Applicant shall provide access to the project site and all mitigation sites upon request by Ecology personnel for site inspections, monitoring, necessary data collection, and/or to ensure that conditions of this Order are being met.

- A7. Nothing in this Order waives Ecology's authority to issue additional orders if Ecology determines that further actions are necessary to implement the water quality laws of the state. Further, Ecology retains continuing jurisdiction to make modifications hereto through supplemental order, if additional impacts due to project construction or operation are identified (*e.g.*, violations of water quality standards, downstream erosion, etc.), or if additional conditions are necessary to further protect water quality.
- A8. The Applicant shall ensure that all appropriate project engineers and contractors at the project site and the mitigation sites have read and understand relevant conditions of this Order and all permits, approvals, and documents referenced in this Order. The Applicant shall provide Ecology a signed statement (see Attachment A for an example) from each project engineer and contractor that they have read and understand the conditions of this Order and the above-referenced permits, plans, documents and approvals. These statements shall be provided to Ecology before construction begins at the project or mitigation sites.
- A9. This Order does not authorize direct, indirect, permanent, or temporary impacts to waters of the state or related aquatic resources, except as specifically provided for in conditions of this Order.
- A10. Failure of any person or entity to comply with this Order may result in the issuance of civil penalties or other actions, whether administrative or judicial, to enforce its terms.

B. Wetland Compensatory Mitigation:

- B1. The Applicant shall mitigate wetland impacts as described in the Mitigation Plan, Hughes Commercial Site (hereafter called the "Mitigation Plan") prepared by Northwest Wetlands Consulting, LLC, and dated February 29, 2012, or as modified by this Order or revised and approved by Ecology.
- B2. The Applicant shall submit any changes to the Mitigation Plan, above those required by conditions of this Order, in writing to Ecology (see A2) for review and approval before work begins.
- B3. The Applicant shall get review and written approval from Ecology of any plan changes required if problems arise during construction and planting of the wetland mitigation site.
- B4. The Applicant shall have a wetland professional at the wetland mitigation site during construction and planting.

Performance Standards

B5. The Mitigation Plan shall be modified as follows:

- i. Performance Standard 1.b. - The wetland creation area shall meet at least one of the primary hydrologic indicators on pages 71-93 of the *Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Western Mountains, Valleys, and Coast Region (Version 2.0)*.
- ii. Performance Standard 2.b and 3.b.3. - Invasive species shall not exceed 10% cover at any time during the monitoring period. All knotweed species shall be maintained to 0% cover during the entire monitoring period.
- iii. Performance Standard 2.f. - An approximate 14,575 SF mitigated buffer shall be established south and west of C2 and WE2, invasive blackberries (all non-native species) will not exceed 10% aerial coverage during any monitoring year within this buffer area.
- iv. Performance Standard 2.g. - In the cut bank surrounding the southerly portion of the wetland C2, native shrubs/emergent plant community shall be established to reduce the risk of erosion and meet or exceed the following native vegetation coverages for the monitoring period: 75% by year 2, 85% by year 3, and 90% in years 4-10.
- v. Performance Standard 3.a.1 - At least one primary or two secondary wetland hydrology indicators found in the *Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Western Mountains, Valleys, and Coast Region (Version 2.0)* shall be present in the wetland creation area during each year of the monitoring period.
- vi. Performance Standard 3.a.3 and 3.c.3 - In any PEM areas, coverage of **native** herbaceous species shall be at a minimum (insert percentages from the Mitigation Plan for this performance standard).

Implementation

B6. Unless otherwise approved by Ecology in writing, the Applicant shall complete the compensatory mitigation project on the O'Dell Road site and the first as-built report shall have been received by Ecology before any impacts can occur to wetlands on the Hughes Avenue Commercial project. The implementation of wetland mitigation on the Hughes Avenue site shall occur concurrently with wetland and buffer impacts on the site.

B7. If the mitigation sites, and therefore the wetland impacts, cannot be completed within 13 months of the date of this Order, the Applicant shall inform Ecology, in writing, of the status of

- a) Hughes Avenue Commercial construction project.
- b) The wetland mitigation projects on the O'Dell Road site and the Hughes Avenue Commercial site.

With the:

- c) Reason for the delay.
- d) Expected date of completion.

The Applicant shall submit an updated written notification every 12 months thereafter until the Hughes Avenue Commercial project and the O'Dell Road and Hughes Avenue mitigation sites are complete.

B8. The Applicant shall convene a pre-construction meeting with all contractors and the wetland consultant in charge of overseeing the mitigation sites' construction. Each contractor and consultant shall read the conditions contained in this Order #9377 and sign Attachment A. The Applicant shall send copies of Attachment A with the signatures to Ecology (See A2.).

B9. The Applicant shall ensure that all excess excavated site material is disposed of in an appropriate location outside of wetlands and their buffers at the wetland mitigation sites and above the 100-year floodplain.

B10. The Applicant shall ensure that no material is stockpiled within existing wetlands and their buffers at the wetland mitigation sites at any time, unless provided for in the Ecology-approved Mitigation Plan.

B11. The Applicant shall ensure that no construction debris is deposited within existing wetlands and their buffers at the wetland mitigation sites at any time, unless provided for in the Ecology approved Mitigation Plan.

B12. The Applicant shall not use Polyacrylamide on exposed or disturbed soil at the mitigation sites.

B13. If seeding is used at the wetland mitigation site, the seed mix must contain native or annual, non-invasive plant species.

B14. The Applicant shall place signs at the mitigation areas' boundaries, including buffers, every 50 feet on the Hughes Avenue site where buffers are adjacent to development and every 75 feet on the O'Dell Road site to mark the areas as wetland mitigation sites.

- B15. Split rail or similar fencing shall be installed between any proposed development footprint and wetlands or their buffers.
- B16. The plant list for the buffer enhancement area on the O'Dell mitigation site shall include a minimum of two additional species of upland shrubs or trees.
- B17. Upon completion of site-grading and prior to planting, the Applicant shall submit to Ecology written confirmation that the finished grades are consistent with the approved Mitigation Plan or subsequent Ecology-approved plan changes. Written confirmation can be in the form of a signed letter from the surveyor or project engineer indicating how final elevations were confirmed and whether those elevations are consistent with the Mitigation Plan.
- B18. A minimum of 6 inches of soil amendments such as compost shall be incorporated into all planting areas, including buffers, at the Hughes Avenue mitigation site. In addition, either of the following shall be installed at the Hughes Avenue mitigation site:
- 6 inches of mulch around each installed plant, or
 - Irrigation system for all planting areas starting in June of the first year after planting, or
 - Both.
- B19. All plants must be installed between November and March following site grading.
- B20. Within 90 days of completing construction and planting of the mitigation site(s), the Applicant shall submit to Ecology (see A2) one hard copy and one electronic file of the final as-built report including maps. If planting occurs more than 180 days after grading of either site, the applicant shall submit to Ecology the first as-built report, including maps within 90 days of completing final grading and a second as-built report within 90 days of completing planting. The as-built report must:
- a) Document site conditions at Year Zero.
 - b) Include the information listed in Attachment B (Information Required for As-built Reports).
 - c) Include documentation of the recorded legal mechanism required in Condition B20.
- B21. Within 90 days of completing construction and planting of the mitigation sites, the Applicant shall record a Wetlands Notice (see Attachment C: Wetland Notice for Deed Notification). The Notice must be recorded with the County Recording Office, Registrar of Deeds, or other official responsible for maintaining records for, or interest in, real property.

Monitoring and Maintenance

- B22. The Applicant shall submit a detailed monitoring plan for both mitigation sites with the first as-built report. The monitoring plan shall have a description of monitoring protocols for each performance standard.
- B23. The Applicant shall water and maintain all mitigation site plantings so as to meet the Mitigation Plan's performance standards.
- B24. The Applicant shall monitor the mitigation site for a minimum of 10 years. The Applicant shall use the monitoring methods to be developed and submitted in a detailed monitoring plan with the as-built report (See B21.)
- B25. The Applicant shall submit to Ecology (see A2) one hard and one electronic copy of monitoring reports documenting mitigation site conditions for years 1, 2, 3, 5, 7, and 10. At a minimum, the reports must contain the information in Attachment D (Information Required for Monitoring Reports). The Applicant shall submit the first monitoring report 12 months after completing the mitigation site construction and planting for each site.
- B26. The Applicant shall implement the Mitigation Plan's contingency measures if the Mitigation Plan's goals, objectives, or performance standards are not being met.
- B27. Prior to implementing contingency measures not specified in the Mitigation Plan, the Applicant shall consult with and obtain written approval from Ecology for the changes.
- B28. When necessary to meet the performance standards, the Applicant shall replace dead or dying plants with the same species, or an appropriate native plant alternative, during the first available planting season and note species, numbers, and approximate locations of all replacement plants in the subsequent monitoring report.
- B29. For monitoring years five (5) and ten (10) the Applicant shall use the currently approved federal wetland delineation manual and appropriate regional supplement to delineate all compensatory wetlands and include delineation information (e.g. data sheets, maps, etc.) in the monitoring reports.
- B30. At the end of the monitoring period, the Applicant shall use the August 2004 or updated version of "Washington State Wetlands Rating System for Western Washington" to rate all wetlands (except those that have been preserved) and include the information in the monitoring report.
- B31. If the Applicant has not met all conditions and performance standards for the mitigation site at the end of the monitoring period, Ecology may require additional monitoring, additional mitigation, or both.

- B32. Until the Applicant has received written notice from Ecology that the Mitigation Plan has been fully implemented, the Applicant's obligation under Condition B1 to mitigate for wetland impacts is not met.

C. Conditions for Construction Activities:

General Conditions:

- C1. The Applicant shall obtain and comply with a Construction Stormwater General Permit for this project.
- C2. Construction stormwater, sediment, and erosion control best management practices (BMPs; e.g., filter fences, etc.) suitable to prevent exceedances of state water quality standards shall be in place before starting construction at the site.
- C3. Sediment and erosion control measures shall be inspected and maintained prior to and during project implementation.
- C4. All construction debris shall be properly disposed of in a manner to prevent it from entering the wetlands and/or wetland buffers.
- C5. Machinery and equipment used during construction shall be serviced, fueled, and maintained upland, unless otherwise approved by Ecology, in order to prevent contamination to any surface water.
- C6. Wash water containing oils, grease, or other hazardous materials resulting from wash down of equipment or working areas shall be contained for proper disposal, and shall not be discharged into state waters or storm drains.
- C7. Clean Fill Criteria: Applicant shall ensure that fill (soil) placed for the proposed project does not contain toxic materials in toxic amounts.

D. Emergency/Contingency Measures:

- D1. The Applicant shall develop and implement a Spill Prevention and Containment Plan for all aspects of this project.
- D2. The Applicant shall have adequate and appropriate spill response materials on hand to respond to emergency release of petroleum products or any other material into waters of the state.

- D3. Fuel hoses, oil drums, oil or fuel transfer valves and fittings, etc., shall be checked regularly for drips or leaks, and shall be maintained and stored properly to prevent spills into state waters.
- D4. Any work that is out of compliance with the provisions of this Order, or conditions causing distressed or dying fish, or any discharge of oil, fuel, or chemicals into state waters, or onto land with a potential for entry into state waters, is prohibited. If these occur, the Applicant shall immediately take the following actions:
- a. Cease operations at the location of the violation or spill.
 - b. Assess the cause of the water quality problem and take appropriate measures to correct the problem and/or prevent further environmental damage.
 - c. Notify Ecology of the failure to comply. All oil spills shall be reported immediately to Ecology's 24-Hour Spill Response Team at 1-800-258-5990, **and** within 24 hours of spills or other events to Ecology's Susan Meyer at 425-649-7168 or 425-649-7000.
 - d. Submit a detailed written report to Ecology within five (5) days that describes the nature of the event, corrective action taken and/or planned, steps to be taken to prevent a recurrence, results of any samples taken, and any other pertinent information.

Compliance with this condition does not relieve the Applicant from responsibility to maintain continuous compliance with the terms and conditions of this Order or the resulting liability from failure to comply.

E. Timing Requirements

- E1. This Order is valid until all compliance requirements in this document have been met.

F. Reporting and Notification Requirement Conditions

- F1. The Applicant shall provide to Ecology's 401/CZM Federal Permit Manager a copy of the final Corps permit within 2 weeks of receipt of the permit. A copy shall be submitted per condition A2 above.
- F2. Applicant shall provide notice to Ecology's Susan Meyer at least three (3) days prior to the start of construction and within 14 days after completion of construction at the project site. The Applicant shall also provide Ecology notice within 7 days after completing each site of the wetland mitigation project. Notification, referencing Corps Reference #NWS-2010-899, Order # 9377 can take place by telephone to 425-649-7168 or 425-649-7000, fax to 425-649-7098, or in writing.

YOUR RIGHT TO APPEAL

You have a right to appeal this Order to the Pollution Control Hearing Board (PCHB) within 30 days of the date of receipt of this Order. The appeal process is governed by Chapter 43.21B RCW and Chapter 371-08 WAC. "Date of receipt" is defined in RCW 43.21B.001(2).


To appeal you must do all of the following within 30 days of the date of receipt of this Order:

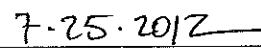
- File your appeal and a copy of this Order with the PCHB (see addresses below). Filing means actual receipt by the PCHB during regular business hours.
- Serve a copy of your appeal and this Order on Ecology in paper form - by mail or in person. (See addresses below.) E-mail is not accepted.

You must also comply with other applicable requirements in Chapter 43.21B RCW and Chapter 371-08 WAC.

ADDRESS AND LOCATION INFORMATION

Street Addresses	Mailing Addresses
Department of Ecology Attn: Appeals Processing Desk 300 Desmond Drive SE Lacey, WA 98503	Department of Ecology Attn: Appeals Processing Desk PO Box 47608 Olympia, WA 98504-7608
Pollution Control Hearings Board 1111 Israel RD SW STE 301 Tumwater, WA 98501	Pollution Control Hearings Board PO Box 40903 Olympia, WA 98504-0903


Erik Stockdale, Unit Supervisor
Wetlands/401 Unit
Shorelands and Environmental Assistance Program
Northwest Regional Office


July 25, 2012

ATTACHMENT A

**DOUG CONNELLY
HUGHES AVENUE COMMERCIAL PROJECT
Water Quality Certification Order #9377**

**Statement of Understanding of
Water Quality Certification Conditions**

I have read and understand the conditions of Order #9377 Section 401 Water Quality Certification for the Doug Connelly, Hughes Avenue Commercial Project. I have also read and understand all permits, plans, documents, and approvals associated with the project referenced in this Order.

Signature

Date

Title

Company

Attachment B
Information for As-built Reports
(See Condition B19)

DOUG CONNELLY
HUGHES AVENUE COMMERCIAL PROJECT
Water Quality Certification Order #9377

Corps Reference #NWS-2010-899

Background Information

- 1) Project name.
- 2) Ecology docket number and the Corps reference number.
- 3) Name and contact information for the parties responsible for the mitigation site including:
 - a) The applicant.
 - b) The landowner.
 - c) Wetland professional on site during construction of the compensatory mitigation site.
- 4) Name and contact information for the party responsible for preparing the report.
- 5) Who the report was prepared for (name, address, and phone number) *{if different from number 3 above.}*
- 6) Month and year the report was produced.

The Development Site

- 7) Brief description of the development project. Include:
 - a) Directions to the site.
 - b) Month and year construction of the development project started and ended.
 - c) Area (acres) and type(s) (rating category, HGM classification, and Cowardin classification) of wetlands that were **actually** impacted by the development project, including temporary impacts.

The Compensatory Mitigation Project

- 8) Brief description of the **final** compensatory mitigation project with any changes from the approved plan made during construction. Include:
 - a) Directions to the site.
 - b) Who completed the compensatory mitigation project (name, address, and phone number).
 - c) Acreage and type(s) (re-establishment, rehabilitation, creation, enhancement, and preservation) of mitigation authorized to compensate for wetland impacts.
 - d) Important dates including:
 - i. Month and year the wetland impacts occurred.
 - ii. When work on the compensatory mitigation site began and ended.

iii. When different activities began and ended such as grading, removal of invasive plants, installing plants, and installing habitat features.

- 9) Description of any problems encountered and solutions implemented (with reasons for changes) during construction of the compensatory mitigation site.
- 10) Any changes to the goals, objectives, and performance standards of the compensatory mitigation project.
- 11) List of any follow-up actions needed, with a schedule.
- 12) Final site maps (8 1/2" x 11" or larger) of the compensatory mitigation site(s) including the following (at a minimum).
 - a) Geographic location of the site with landmarks;
 - b) Clear delineation of the project perimeter(s);
 - c) Topography (with a description of how elevations were determined);
 - d) Installed planting scheme (quantities, densities, sizes, and approximate locations of plants, as well as the source(s) of plant material);
 - e) Location of habitat features;
 - f) Location of permanent photo stations.

The final site maps should reflect on-the-ground conditions after the site work is completed. Include the month and year when the maps were produced and, if applicable, when information was collected.

- 13) Photographs of the site at as-built conditions taken from permanent photo stations. We recommend photo pans.
- 14) Copies of any records of deed notification or conservation easements.

Attachment C
Wetland Notice for Deed Notification
(See Condition B20)

DOUG CONNELLY
HUGHES AVENUE COMMERCIAL PROJECT
Water Quality Certification Order #9377

Corps Reference #NWS-2010-899

Tax Parcel Number: _____

Legal Description: _____

Legal Owner: _____

NOTICE: This property contains wetlands as defined by Chapter 36.70A030(20) RCW, Chapter 90.58.030 (2)(h) RCW and WAC 173-201A-020. The property was the subject of an Ecology action under Chapter 90.48.260 RCW or Chapter 90.48.120(1) RCW.

_____, issued on _____, 20____
(Corps federal reference #) Ecology Docket #

to _____ for _____
(Applicant Name) (Project Name)

Restrictions on use or alteration of the wetlands may exist due to natural conditions of the property and resulting regulations. A copy of Ecology's Order and the site map from the final wetland mitigation plan indicating the location of wetlands and their buffers is attached hereto.

EXECUTED this _____ day of _____, 20____.

State of Washington)
County of _____)

I certify that I know or have satisfactory evidence that _____
Signed this instrument and acknowledged it to be his/her free and voluntary act for the uses and purposes mentioned in this instrument.

GIVEN under my hand an official seal this _____ day of _____, 20____.

NOTARY PUBLIC in and for the state of Washington,
residing at _____.(Amended by

Attachment D
Required Information for Monitoring Reports
(See Condition B24)

DOUG CONNELLY
HUGHES AVENUE COMMERCIAL PROJECT
Water Quality Certification Order #9377

Corps Reference #NWS-2010-899

Ecology requires the following information, for monitoring reports submitted under this Order. Ecology will accept additional information that may be required by other regulators.

Background Information

- 1) Project name
- 2) Ecology docket number and Corps reference number
- 3) Name and contact information of the parties responsible for the mitigation site including:
 - a) The applicant
 - b) The landowner
- 4) Name and contact information for the party responsible for the monitoring activities and report
- 5) Who the report was prepared for (name, address, and phone number) *{if different from number 3 above.}*
- 6) Month and year the monitoring data were collected
- 7) Month and year the report was produced

Mitigation Project Information

- 8) Brief description of the mitigation project including:
 - a) Directions to the site
 - b) Acreage and type(s) (re-establishment, rehabilitation, creation, enhancement, and preservation) of mitigation authorized to compensate for wetland impacts
- 9) Brief description of monitoring approach and methods.
- 10) A list of the goals and objectives for the mitigation project
- 11) Summary table of monitoring data compared with performance standards. Using the monitoring data, describe how the site is developing toward goals and objectives and whether the project is in compliance with performance standards
- 12) Summary (including dates) of management actions (maintenance, contingencies, and corrective actions) implemented at the site(s)
- 13) Summary of any difficulties or significant events that occurred on the site that may affect the ultimate success of the project

- 14) Specific recommendations for any additional corrective actions or adaptive management with a time table
- 15) Summary of any lessons learned
- 16) Site maps (8 1/2" x 11" or larger) of the compensatory mitigation site(s) including the following (at a minimum):
 - a) The month and year when the maps were produced and, if applicable, when information was collected
 - b) The geographic location of the site with landmarks.
 - c) Clear delineation of the project perimeter(s).
 - d) Species, numbers, and approximate locations of all replanted material vegetation.
 - e) Location of habitat features.
 - f) Location of permanent photo stations and location of any other photos.
 - g) Location of sampling points or transects.
- 17) Photographs taken at permanent photo stations (and other photographs as needed) from the most recent monitoring visit, which are dated and clearly indicate the direction from which the photo was taken. We recommend photo pans.